



JOIN INDIAN COAST GUARD
(MINISTRY OF DEFENCE)



**AS NAVIK (GENERAL DUTY) AND NAVIK (DOMESTIC BRANCH) THROUGH
COAST GUARD ENROLLED PERSONNEL TEST (CGEPT) - 02/2023 BATCH
APPLICATION WILL BE ACCEPTED 'ONLINE'
FROM 06 FEB 23(1100 HRS) TO 16 FEB 23 (1730 HRS)**



1. **Eligibility Conditions.** Online applications are invited from MALE INDIAN CITIZENS possessing educational qualifications and age as prescribed below, for recruitment to the **Post of Navik (General Duty) and Navik (Domestic Branch)** in the Indian Coast Guard, an Armed Force of the Union.

2. **Educational Qualification.**

(a) **Navik (General Duty).** 10+2 passed with Maths and Physics from an education board recognized by Council of Boards for School Education (COBSE).

(b) **Navik (Domestic Branch).** Class 10th passed from an education board recognized by Council of Boards for School Education (COBSE).

3. **Age.** Minimum 18 Years and maximum 22 years as follows: -

(a) **Navik (GD) and Navik (DB).** Born between **01 Sep 2001 to 31 Aug 2005** (both dates inclusive).

Note:- Upper age relaxation of 5 years for SC/ST and 3 years for OBC (non-creamy) candidates is applicable only if posts are reserved for them.

4. **Vacancy.** The tentative number of post for category wise recruitment is as follows: -

Post	UR(GEN)	EWS	OBC	ST	SC	Total
Navik(General Duty)	88	22	61	22	32	225
Navik (Domestic Branch)	12	02	10	02	04	30

Note:- (a) These vacancies are tentative and may change depending on availability of training slots.

(b) Even if there is no vacancy reserved for SC/ST/OBC (non-creamy)/EWS category candidates, such candidates can still apply. However, they will not be eligible for any age and passing marks concession/relaxation etc. SC/ST candidates are exempt from payment of application fee even in such case.

Selection Procedure

5. This selection of candidate is based on an all India order of merit based on their performance in Stage-I, II, III & IV (explained in detail at para 6) and meeting the laid down medical standards during medical examination and the number of vacancies available for the post. Clearing of Stage-I, II, III, IV and satisfactory performance in training is compulsory for recruitment in ICG. All candidates will be compulsorily subjected to identity check prior commencement of the examination of Stage- I, II, III of CGEPT. The identity check will include verification/matching of following at all four stages of selection procedure:-

- (a) Photograph of the candidate in the application form with the facial features/Physical appearance of the candidate at Stage-I, II, III & IV.
- (b) Biometric –Only left thumb biometric will be captured at the Stage-I of examination. In case the biometric of left thumb is not captured during Stage-I then the biometric of right thumb will be captured and will be used for subsequent verification. Apart from left and right thumb, no other finger will be considered for the biometric. If biometric(thumb impression) of a candidate at Stage-II does not match with the biometric captured at Stage-I, then the document verification team is empowered to establish the identity/genuineness of the candidate by approved procedures by Competent Authority and recapture the Biometric of the candidate for verification in the subsequent stages. However, if document verification team is not convinced with the genuineness of the candidate after manual verification process as mentioned above, then the candidature of the candidate will be cancelled. It is candidate's responsibility to check beforehand that the biometric machines are able to capture the fingerprint image. In case, if the biometric machine is not able to capture the fingerprint image due to Mehndi, wax, etc. then, the candidate will not be allowed to appear in the examination.
- (c) Signature as uploaded in the online application.
- (d) Identification mark as mentioned in the online application.

Note: Failure in even one of the above identity check at any stage will lead to cancellation of candidature. The candidates to check various examples for filling of name, father's name, identity card number and date of birth on https://joinindiancoastguard.cdac.in/cgept/assets/img/downloads/doc/Various_examples_regarding_document_verification.pdf prior filling online application.

6. The details of various stages of CGEPT examination are as follows: -

(a) **Stage- I –Written Examination.**

(i) **Document verification ('Provisionally Pass' or 'Fail'):** At Stage-I candidate's identity will be checked against the details filled by the candidate in online application. The candidates will be required to bring following documents for verification while reporting at their respective examination centre: -

- (aa) Valid original Identity proof (Aadhaar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport) as submitted/uploaded in the online application.
- (ab) 01 Coloured printout of E-admit card (black & white print out not allowed).
- (ac) 02 in no. passport size colour photograph with similar facial features as uploaded in the online application.
- (ad) **For SC/ST applicants only:** - Original caste certificate and 02 photocopy of self-attested SC/ST certificate, original train/bus ticket, cancelled cheque leaf for NEFT payment and travel form downloaded from website for claiming TA.

Note: The details of candidate (Name, Father's name, DoB, etc.) mentioned in online application & E-admit card is to be matched with the Identity proof (Aadhaar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport) uploaded by the candidate in the online application. Any discrepancy in Name/DoB/Identity card no./Photograph/Father's name in the above documents with respect to information in the online application & E-admit card will lead to cancellation of candidature. It is to be noted that no other document will be checked at Stage-I and it's only a preliminary basic document verification. The detailed document verification will be carried out at Stage-II and Stage-III as per the rules mentioned in succeeding paragraphs.

(ii) **Biometric Recording.** Candidates whose identity is verified with the original document will undergo biometric recording at Stage-I. The biometric data captured at Stage-I will be matched and recaptured and verified at subsequent stages i.e. Stage-II, Stage-III & Stage-IV.

(iii) The candidate has to take following tests depending on post applied:-

Ser	Post Applied	Written Test	Passing Marks	Remarks
(aa)	Navik (DB)	Section I	30 (UR/EWS/ OBC) 27 (for SC/ST)	
(ab)	Navik (GD)	Section (I+II)	30+20=50 (UR/ EWS/OBC) 27+17= 44 (SC/ST)	Passing in section I and II separately is compulsory

(iv) The details of various section of written exam are as follows: -

Ser	Name Of Examination	Details of Examination	Subject wise allocation of Questions	Passing Marks	Syllabus
(aa)	Section I	Maximum Marks – 60 Time – 45 mins. Total no. of Questions – 60	Maths – 20 Science - 10 English – 15 Reasoning–10 GK – 5	30 (UR/EWS/ OBC category) 27 (for SC/ST category)	Class 10 th Syllabus
(ab)	Section II	Maximum Marks – 50 Time – 30 mins. Total no. of Questions – 50	Maths – 25 Physics– 25	20 (UR/EWS/ OBC category) 17 (for SC/ST category)	Class 12 th Maths & Physics Syllabus

Note:- (aa) The question paper for section I and II, will be objective type with four options. The candidate has to choose the correct option. There is no negative marking in the written examination test. The detailed syllabus for section I and II is available on ICG website.

(ab) Tie-Breaking Rule in Merit - In case of two or more candidates having the same marks in Stage I, then the tie will be broken in steps as follows (wherever tie is broken next stage will not be proceeded): -

(aaa) Candidate scoring more marks in Section-I {applicable only for Navik (GD) and not for Navik (DB)}.

(aab) Candidate older in age will be higher in merit.

(aac) Candidate scoring more aggregate percentage (upto three decimal places) in qualifying exam (Class 10th for Navik (DB) and Class 12th for Navik (GD) as per the post applied will be considered by the Recruiting Authority based on marks/ CGPA entered by the applicant/ candidate and **aggregate percentage will be calculated on the basis of top five scoring subjects as promulgated by the Board of Education/ University.**

(b) **Stage-II.** Based on the performance in the Computer Based Online Examination, a merit list will be prepared and provisional E-admit card for Stage-II will be issued as per the vacancies available and ratio decided by ICG. If the candidate is shortlisted for Stage-II then he will be required to upload additional documents as mentioned at Para 7 (e) below. E-admit card for Stage-II will not be generated till the additional documents are uploaded by the candidates within a time period as mentioned on ICG website. Failure to upload the additional documents within the time frame promulgated by ICG will lead to cancellation of candidature. The duration of Stage – II will be from 1 to 2 days and will be conducted at the centre as allotted to a candidate in the provisional E-admit card for Stage-II. Stage-II involves following test which are only qualifying in nature i.e. either 'Provisionally Pass' or 'Fail': -

(i) **Physical Fitness Test ('Provisionally Pass' or 'Fail').** Candidates undergoing PFT will do so at their own risk. All candidates are advised to be in possession of sports rig (Shoe, T-shirt, Trouser etc). The PFT consists of:-

(aa) 1.6 Km run to be completed in 7 minutes.

(ab) 20 Squat ups (UthakBaithak).

(ac) 10 Push-up.

All three test of PFT are to be carried out in continuity without any break. Any break in the three test will lead to failing the PFT

(ii) **Document Verification ('Provisionally Pass' or 'Fail').** All the information provided in the online application has to match with all the original documents like grade X/XII/Identity proof(Aadhaar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport)/caste certificate/individual subject and aggregate marks/percentage. Any mismatch/inconsistency/error with the information provided in the application form with the documents in respect to "Name, Date of birth, Parent's name, subject wise marks/percentage/CGPA (as applicable), validity of documents, Caste certificate details etc." will lead to failure in document verification and the candidature will be cancelled. Applications with blurred photograph, signature, uploaded documents and thumb impression will be

rejected during document verification. If proper photograph is not uploaded by a candidate, his candidature will be cancelled. The clarity of images in uploaded documents are mandatory. Any discrepancy or anomaly in clarity of images of uploaded documents in the online application will lead to cancellation of candidature. The documents uploaded are to be legible, readable and complete or else, the candidature will be rejected. **The date of issue of all documents has to be the closing date of application or any date prior to closing date of application. The validity of all the uploaded documents has to be at least up to 31 Dec 23. In case of any mismatch of information provided in the application form, document uploaded (at online application Stage-I and II) and original documents produced for physical verification at Stage-II then the candidature will be cancelled. Any false declaration in the online application will lead to cancellation of candidature. Common reasons for rejection during Document Verification can be checked at <https://joinindiancoastguard.cdac.in/cgept/reasonForRejection.html>**

(iii) **Initial Medicals Examination ('Provisionally Pass' or 'Fail')**. The medical officer may put the candidates as permanently unfit or temporarily unfit. The candidate can appeal on the finding of the initial medical examination. The appeal medical to be completed "within 21 days if permanently unfit" or "within 42 days if temporarily unfit" after completion of initial medicals. No further review/appeal is permissible if declared unfit/fail in appeal medicals. No other Medical fitness certificate other than that of the specialist opinion in a military hospital is admissible during appeal medical. The validity of initial medical is only up to 06 months. The candidate will be required to undergo another initial medical examination if the recruitment process is delayed due to any unforeseen event like COVID pandemic or any other circumstances.

Note: (i) The schedule in conduct of Initial medicals may change and may be conjoined with final medicals at any stage as per discretion of the recruiting authority, subject to administrative or technical reasons.

(ii) Candidates declared fit in initial medical examination at Stage-II recruitment centre, may be disqualified in document verification during the further scrutiny of the documents by ICG as the document verification is carried out at multiple stages of the recruitment procedure even after the conduct of Stage-II prior publishing the final merit/ result as mentioned in para 13(ak) below.

(iii) Non-completion of the medicals (initial & appeal) prior four (04) weeks of induction date to the training academy (INS Chilka) will lead to the cancellation of the candidature.

(c) **Stage – III**. Based on the performance in Stage-I & Stage-II, an all India merit list will be prepared and a provisional E-admit card for Stage-III will be issued as per the vacancies available and ratio decided by ICG. The duration of Stage-III is 1 to 2 days. Stage-III involves following: -

(i) **Document Verification ('Provisionally Pass' or 'Fail')**. All the information provided in the online application has to match with all the original documents like grade X/XII/Identity proof (Aadhaar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport)/Caste certificate/individual subject and aggregate marks/percentage. Any inconsistency in all the documents and application with respect to "Name, Date of birth, Parent's name, subject wise marks/percentage/CGPA (as applicable), Validity of documents, Caste certificate details etc" will lead to failure in document verification and cancellation of candidature. Applications with blurred photograph, signature, uploaded documents and thumb impression will be rejected during document verification. If proper photograph is not uploaded by the candidate as mentioned below at para 7(e)(i)(aa), his candidature will be cancelled. The clarity of images in uploaded documents are mandatory. Any discrepancy or anomaly in clarity of images of uploaded documents in the online application will lead to cancellation of candidature. The documents uploaded are to be legible, readable and complete or else, the candidature will be rejected. **The date of issue of all documents has to be the closing date of application or any date prior to closing date of application. The validity of all the uploaded documents has to be at least up to 31 Dec 23. The candidate can 'fail' in document verification in Stage-III, even if the candidate is declared 'provisionally pass'**

during document verification at Stage-II. In case of any mismatch of information provided in the application form, document uploaded (at online application, Stage-I and II) and original documents produced for physical verification at Stage-III then the candidature will be cancelled. Any false declaration in the online application will lead to cancellation of candidature. Common reasons for rejection during Document verification can be checked at <https://joinindiancoastguard.cdac.in/cgept/reasonForRejection.html>

(ii) **Final Medicals at INS Chilka.** Final Medical Examination {Review Medicals as part of Final Medical ('Provisionally Pass' or 'Fail')} of all selected candidates will be done at INS Chilka. Candidates, who are not found medically fit in the final medical examination at INS Chilka, will NOT be enrolled for training. "An Appeal" is permitted for medically unfit candidates after the final enrolment medical examination at INS Chilka/INS Kalyani and will be given an opportunity to appeal against the findings if they so desire at a Military Hospital as decided/ at discretion by the Coast Guard or as decided by INS Chilka. The candidate will travel to the selected Military Hospital and back on their own expense for Appeal Medical Examination.

(iii) **Submission of Original Document, Police Verification and Other Associated Forms.** All candidates are to submit original documents, police verification forms and other associated forms along with the E-admit card of Stage-III. Candidates should be in possession of police verification from either place of domicile or place of present residence which should have been obtained after the last date of submission of application form. Candidates without the verified police verification reports or reports with adverse comments will not be eligible for enrolment. The format for the police verification form can also be downloaded from the website <https://joinindiancoastguard.cdac.in/cgept/>

(d) **Stage-IV.** The candidates who clear Stage III and stand in merit as per the vacancies available will be provisionally shortlisted for training at INS Chilka. The candidates are to submit all the original documents and verification of all original documents through Boards/Universities/State government will be carried out by Indian Coast Guard. Candidate will be terminated from service if the documents are reported as not genuine by respective Boards/Universities/State government.

7. **How to Apply.**

(a) Applications will be accepted '**Online only' from 06 Feb 23 (1100 hrs) to 16 Feb 23 (1730 hrs)**. Candidates are to logon to <https://joinindiancoastguard.cdac.in/cgept/> and follow the instructions for registering yourself with E-mail ID/mobile number. The candidates are to ensure validity of E-mail ID and mobile number at least up to **31 Dec 23**. The candidates are to remember their registered E-mail ID and mobile number as the same would be encrypted in the application form. If the candidate forgets his E-mail ID or mobile number, then he would not be able to login in candidate's dashboard and neither would he be able to download E-admit card or see his result and ICG would not be responsible for this. No request for retrieving the registered E-mail ID or mobile number will be entertained.

(b) Candidates are directed to abide by the guidelines for filling the application form as mentioned on <https://joinindiancoastguard.cdac.in/cgept/guidelines.html> Failure to abide by these guidelines will result in the cancellation of candidature.

(c) Candidates to abide by the FAQs on website <https://joinindiancoastguard.cdac.in/cgept/faq.html>.

(d) The candidate can apply for only **one post viz. either Navik (DB) or Navik (GD) in one cycle**. The candidature of candidate will be cancelled if multiple applications are applied by the candidate for more than one post in response to this advertisement and exam fees will not be refunded. In case of multiple applications for only one selected post, the latest filled application will be accepted, however, the exam fees will not be refunded. Online application will be further scrutinised for eligibility and may be rejected at any stage if found ineligible in any respect. For any query regarding application, the candidate can contact through e-mail at icgcell@cdac.in and telephone no:- 020-25503108/ 020-25503109.

(e) **Documents to be uploaded in the application.** The candidates will be required to upload documents in two phases. Few documents are required at the online application stage and few are required to be uploaded if shortlisted for Stage II. The candidates are to scan the original documents (**neither photocopy nor self-attested photocopy is to be scanned**) as applicable for the post applied and upload in the online application.

(i) **Compulsory Documents to be uploaded by all candidates during filling of online application.**

- (aa) Passport size recent colour photograph (**should not be older than three months prior to the date of opening of application**) (front portrait in light background without head gear except for Sikhs). The photographs is to be taken with candidate holding a black slate in front of his chest with his name and date of photograph taken, clearly written on it with white chalk in capital letters. The photograph should be without cap, spectacles and both ears should be visible. If the proper photograph is not uploaded by a candidate, his candidature will be cancelled.
- (ab) Candidate's scanned signature image.
- (ac) Scanned Clear Left-Hand Thumb Impression Image.
- (ad) Date of Birth proof (Birth Certificate **OR** Class 10th marksheet in Hindi or English only).
- (ae) Identity proof (Aadhaar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport).
- (af) Service Certificate/ NOC if candidate is serving ICG Personnel or ICG civilian.
- (ag) Domicile Certificate (if applicable)-Resident Certificate is not 'Domicile Certificate'. **Candidates uploading 'Resident Certificate' in place of 'Domicile Certificate' will not be eligible.** To be uploaded only by candidates availing height relaxation in accordance with Central Govt. regulations.

(ii) **Documents to be uploaded if shortlisted for Stage II.** If the candidate is shortlisted for Stage-II of the recruitment procedure, then he will be required to upload following certificates as per the post applied: -

(aa) **All Candidates.**

- (aaa) Category Certificate {SC/ST/OBC(Non-Creamy layer)/EWS}.
- (aab) Class 10th marksheet.
- (aac) Class 10th certificate.
- (aad) Additional mark sheet for Class 10 (if applicable).
- (aae) Formula for conversion of CGPA/ Grade into percentage of Class 10th (if applicable).
- (aaf) NOC from Govt Organization if the candidate is employed. NOC should be dated on or after the date of application.

(ab) **Navik (GD) candidates.**

- (aaa) Class 12th marksheet.
- (aab) Class 12th certificate.
- (aac) Formula for conversion of CGPA/Grade into percentage of Class 12th (if applicable).
- (aad) Additional marksheet of Class 12th (if applicable).

Note:-

(aaa) In case of SC/ST/OBC (Non Creamy)/EWS applicants, availing their respective quota then either current or permanent address of online application should be same as the address mentioned in caste/category certificate {SC, ST & OBC (Non-Creamy)}. EWS certificate shall be as per **Govt. of India format (No other format will be entertained)** (Format available on ICG website <https://joinindiancoastguard.cdac.in/cgept/> Further, OBC (Non creamy layer) certificate of candidates should be as per the format for appointment for post under the Govt. of India and should bear QR/bar code for subsequent online verification. The format of the OBC (Non Creamy) certificate is available on ICG

website <https://joinindiancoastguard.cdac.in/cgept/> (No other format will be entertained). Any other format will lead to cancellation of candidature.

(aab) The size of all the documents to be uploaded has to be between 50kb to 150kb.

(aac) The date of issue of all uploaded documents {SC/ST/OBC (Non-Creamy layer)/EWS/Mark sheets/Education Certificates} 'during online application' and 'document uploaded on being shortlisted for Stage-II' has to be **16 Feb 23** (closing date of application) or any date prior to **16 Feb 23** (closing date of application) and the validity of all the documents has to be at least up to **31 Dec 23** during document verification.

(aad) All Documents uploaded must be in Hindi or English. Candidate to upload both original and English translation of document if the document is in any language other than English or Hindi.

(aae) Applications with blurred photograph, signature, uploaded documents and uploaded thumb impression will be rejected during document verification. If proper photograph is not uploaded by the candidate as mentioned above at para 7(e)(i)(aa), his candidature will be cancelled. The clarity of images in uploaded documents are mandatory. Any discrepancy or anomaly in clarity of images of uploaded documents in the online application will lead to cancellation of candidature. The documents uploaded are to be legible, readable and complete or else, the candidature will be rejected. The complete document is to be scanned and uploaded e.g. if Date of Birth Certificate or Category Certificate or Identity proof (Aadhaar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport) or Class 10th or Class 12th marksheet has two or more pages then all the pages are to be merged in one file and uploaded in the online application. Incomplete or partially scanned document uploads will lead to cancellation of candidature.

(aaf) **All documents to be uploaded while filling the online application has to be in .jpeg and .jpg format only.**

(f) **Examination Fee.** Candidates (except SC/ST candidates, who are exempted from payment of fee) are required to pay a fee of **Rs. 300/- (Rupees Three Hundred Only)** through online mode by using net banking or by using Visa/Master/Maestro/Rupay Credit/Debit Card/UPI. **E-admit card will be issued for the examination only to those candidates who have successfully paid the examination fee and who are entitled for waiver of examination fee.**

Note:-

(i) Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

(ii) Candidates from SC/ST category are entitled for waiver of examination fee. Candidates are liable to be discharged/rejected at any stage of recruitment/training if it is found that false SC/ST certificate has been produced to claim waiver of examination fee/other concessions as applicable.

(iii) In case candidate has made an online payment of fee and money has been deducted from the account (i.e. unsuccessful payment), please check whether fees is auto refunded to the transaction originating account or please wait for 15 working days for automatic refund of money to your account and check transaction status in originating account.

(iv) If multiple payments are received from a candidate against single application, then that will not be refunded back.

(g) **Examination City.** The candidate is to give five preferences for examination city in the application for Stage-I & II process. Candidates are to fill first choice within 30 Kms from the present/communication residence. If no "examination city" is within 30 Km from the current address then the nearest "examination city" from current address has to be the first choice of the candidate.

Note:- If candidates are not complying with the First Choice of Centre as above then their candidature may be cancelled **if found contrary** during Document Verification.

(h) Indian Coast Guard reserve the right to allot examination city for Stage-I (written examination) and Stage-II (PFT/Medical) which may or may not be as per the choice of the candidate.

Note: - Non-compliance of para 7 by the candidates will result in cancellation of candidature.

8. Tentative schedule for examination and downloading E-admit card. The tentative dates for examination are as follows:-

Cadre	Tentative Dates For Examination/Downloading E-admit card		
	Stage-I	Stage-II	Stage-III
Navik(GD)	End Mar 23	Mid/End May 23	Early/Mid Sep22
Navik(DB)			

Note:- ICG website will announce the date when E-admit cards are available for download for Stage-I, II & III. Candidates are directed to daily visit the website and login into login IDs to download the E-admit card for various stages. No email or SMS will be sent to candidates regarding "when the E-admit card will be available for download". Examination city will be displayed in candidate's login at least 10 days prior to Stage-I. The E-admit card with exact Examination Centre address will be available in Candidate login and email will be sent on registered Email ID only **02-03** days prior to examination. Failure to download the E-admit card and non-reporting for various recruitment stages will lead to cancellation of candidature. **ICG will not be responsible if the candidate fails to regularly check the important recruitment communication on a daily basis on website regarding downloading of E-admit card for Stage-I, II & III.**

9. **Result Declaration.** The result of each stage of selection procedure from Stage-I to Stage-III can be accessed by login to the candidates account on ICG website. The result of the online examination at Stage-I will be announced tentatively within 30 days. Candidates failing in document verification as per rules at Stage-II & Stage-III examination will NOT be considered as '**bonafide candidates**' {as they have submitted false/incorrect information in the application not "duly supported by the uploaded documents" or "have uploaded incorrect documents" or "have uploaded interchanged documents"} then their marks scored at Stage-I will NOT be informed to them during "result display from candidates login" and "even under RTI Act 2005". Candidates failing in document verification at Stage-II & Stage-III examination will be NOT be considered as '**bonafide candidates**' and they will be informed only "about the reason for failure in document verification" and NOT their marks scored at Stage I and cut-off for Stage-II & Stage-III. Candidates found absent or involved in malpractice in the Stage-I, II, III will not be informed of their marks scored and the cut-off of the respective post and category will not be displayed.

10. **List of Documents Required at Each Stage.** Documents in Digilocker will not be accepted at any stage of the examination as electronic devices are not permitted in examination premises/centres. Candidates to bring their original documents at all stages of CGEPT examination. Candidates not able to produce original documents at different stages of examination will not be allowed to appear in the examination.

Stage-I

- (a) Valid original Identity proof (Aadhaar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport) as submitted/uploaded in the online application.
- (b) 01 Coloured printout of E-admit card (black & white print out not allowed).
- (c) 02 in no. passport size colour photograph with similar facial features as uploaded in the online application.
- (d) **For SC/ST applicants only:** - Original caste certificate and 02 photocopy of self-attested SC/ST certificate, original train/bus ticket, cancelled cheque leaf for NEFT payment and travel form downloaded from website for claiming TA.

Stage-II

- (a) Coloured printout of "Online application and E-admit card of Stage-II".
- (b) Identity proof (Aadhaar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport) as submitted/uploaded in the online application.
- (c) Original documents as submitted in the initial online application form and candidates login after being shortlisted for Stage II.
- (d) 03 photo copies of all original documents duly self-attested.
- (e) 20 in nos. passport size colour photograph as submitted in online application with similar facial features.
- (f) NOC in original and 4 self-attested photocopy from the employer for candidates presently serving in any government organization (if applicable)

Stage-III

- (a) Coloured printout of "Online application, Stage-III E-admit card".
- (b) Original documents as submitted in the initial online application form and candidates login after being shortlisted for Stage II.
- (c) 03 photo copies of all original documents duly self-attested.
- (d) 30 in nos. passport size colour photograph as submitted in online application with similar facial features.
- (e) Colour photographs of specification 3.5 cms x 2.5 cms with blue background – (10 nos).
- (f) Parental willingness certificate - (one copy original & 02 Xerox copies).
- (g) Police verification certificate - (one copy original & 02 Xerox copies).
- (h) Family particular certificate - (one copy original & 02 Xerox copies).
- (j) Character certificate - (one copy original & 02 Xerox copies).
- (k) Willingness certificate - (one copy original & 02 Xerox copies).
- (l) Attestation form (with cadre name) – (03 copies original).
- (m) NOC in original and 4 self-attested photocopy from the employer for candidates presently serving in any government organisation (if applicable).
- (n) Identity proof (Aadhaar Card **OR** PAN Card **OR** Voter ID card **OR** Driving License **OR** Passport) as submitted/uploaded in the online application.

Note :- (i) The format of Sl (f) to Sl (l) of Stage-III is available on ICG website <https://joinindiancoastguard.cdac.in/cgept/>

(ii) Failure to submit above documents during Stage I, II& III will lead to cancellation of candidature. SC/ST/OBC (Non-creamy layer)/EWS certificate has to be provided always if applicable.

(iii) All photocopies are to be self-attested with signature by the candidate. The photocopies should also have the details of Name and the Roll number of the candidate.

11. **Medical Standards.**

(a) Medical examination will be conducted by authorized **Medical Officers of the Defence Force** as per medical standard prescribed in current regulations applicable to Enrolled Personnel on entry.

(b) **Height.** Minimum height 157 cms. Height standards may be reduced by up to 05 cms below 157 cms for candidates having domicile of Assam, Nagaland, Mizoram, Meghalaya, Arunachal Pradesh, Manipur, Tripura, Garhwal, Sikkim and Andaman and Nicobar Islands. Height standards may be reduced by upto 02 cms for candidates having domicile of Lakshadweep.

(c) **Chest.** It should be well proportioned. Minimum expansion 5 cms.

(d) **Weight.** Proportionate to height and age ± 10 percentage acceptable.

(e) **Hearing.** Normal.

Note:-

(i) Candidates are advised to get their ears cleaned for wax and tartar removed from teeth prior to medical examination.

(ii) The candidates claiming height relaxation are to submit domicile certificate to the medical officer. Failure to submit the domicile certificate will lead to non-waiver of height relaxation.

(f) **Tattoo.** Permanent body tattoos are not permitted on any part of the body. However, certain concessions are permitted to candidates belonging to tribal areas communities as declared by the Govt. of India. For other candidates, permanent body tattoos are only permitted on inner face of forearms i.e. from inside of elbow to the wrist and on the reverse side of palm/back (dorsal) side of hand. Details in this regard are available on the Indian Coast Guard Recruitment website <https://joinindiancoastguard.cdac.in/cgept/>

Note:- Candidates with above Medical standards are only to appear for the selection. No waiver will be given for the above standards. The Indian Coast Guard (ICG) order on medical standard of Naviks (GD/DB) will be the final authority. Applicants declared permanent medically unfit by any Armed Forces Hospital in previous recruitment for the same entry in Indian Coast Guard are advised not to apply.

12. **Training.** The basic training for **Navik (General Duty) and Navik (Domestic Branch)** will commence tentatively in Early/Mid Sep 23 at INS Chilka followed by sea training and professional training in the allotted trade. Branch/trade will be allocated as per the requirement of service and performance during basic training. Naviks (GD/DB) are liable to be discharged as UNSUITABLE if their progress (including academic) or conduct is unsatisfactory at any time during training. Trainees are also liable to be discharged at any stage of training if their online application or the documents are found to be falsified at the stage of recruitment.

13. **General Instructions (To be followed by candidate failing which candidature will be cancelled).**

(a) Candidates withdrawn on disciplinary grounds from any other service training establishments are not eligible to appear.

(b) Candidates should not have been arrested, convicted or have pending criminal case in any court of law. Candidates facing criminal proceedings/facing police investigation post registration of FIR against them are debarred from applying in response to this advertisement.

(c) All original certificates and mark sheets produced at the time of Stage II will be returned to candidate post verification. All original certificates and mark sheets produced at the time of Stage III will be retained by ICG if cleared stage-III or returned to candidate post verification if declared fail.

(d) The candidate's selection pertaining to a particular batch is valid for that batch only. Qualified candidates whose names do not appear in the final select list cannot claim admission for the next batch. These candidates will have to undergo the selection procedure afresh provided that they meet the eligibility criteria for the fresh batch.

(e) Applications received by post will not be accepted.

(f) E-admit card for Stage III will be forwarded only to candidates clearing initial medical at Stage II and standing in merit as per vacancies. Such candidates will be required to reach the training establishment INS Chilka at their own expense. Unsuccessful candidates will not be intimated separately.

(g) No enquiry will be entertained regarding recruitment/enrolment for this batch after 30 Jun 2024.

(h) Indiscipline activities including copying/malpractice etc. during the testing procedures will also result in disqualification. The decision of ICG would be final and binding on all the candidates with regard to copying/malpractice.

(j) The application and the original documents will be further scrutinised for eligibility prior to enrolment and may be rejected if found not eligible in any respect at any stage of recruitment and even after induction in service.

(k) Candidates from "Open Schools" institutes not recognized by AICTE/COBSE are not eligible.

(l) Examination city will be allocated to candidate as per preferences given in the application and who have successfully submitted the application by making successful payment (except SC/ST candidates, who are exempted from payment of fee). In case of more number of candidates applying for one examination city, Coast Guard reserves the right to allocate to any other examination city which may or may not be in the candidate preference list.

- (m) Indian Coast Guard reserves the right to cancel examination at one centre and shift the examination to another date and centre.
- (n) Indian Coast Guard reserve the right to cancel the entire recruitment of this batch at any stage of the recruitment process without assigning any reason.
- (p) Use of Mobile phones and other electronic gadgets of any kind are not permitted during examination. Indian Coast Guard considers such possession as adopting unfair means. If any candidate is caught with Mobile, Bluetooth, any kind of recording/scanning/hearing/capturing equipment etc. during Stage I, II & III then his candidature will be cancelled and immediately action as per law including filling FIR will be initiated.
- (q) Indian Coast Guard cannot guarantee the safe keeping of any electronic devices. Candidate will not be allowed to go to toilet or leave examination venue/ hall for any reasons after the commencement of the written examination and after registration process of biometric.
- (r) All candidates will be frisked prior entering into examination venue.
- (s) All candidates are requested to be watchful and immediately bring to notice of invigilator of any suspicious action by any of the candidates.
- (t) Candidates must have valid e-mail ID and mobile no. for successful online registration. The communication by ICG with the candidate will be only through e-mail or ICG website. Candidates are directed to check the ICG website and e-mail regularly for any change in recruitment schedule. Failure to regularly check the e-mail and ICG website may lead to non-reporting for various recruitment stages by the candidate and the candidature will be cancelled. No response on the e-mail & update as published on ICG recruitment website will lead to cancellation of candidature. ICG will not be responsible if the candidate fails to regularly check the important recruitment communication through e-mail or website on a daily basis.**
- (u) Candidates are to fill the online application form with due care as no changes are allowed in the application after closing date of application. Any false information in online application will lead to cancellation of candidature. Affidavits duly signed by the candidate accepting their mistake of false information in online application will not be considered at any stages of examination of recruitment process and their candidature will be cancelled.**
- (v) Candidates are directed to fill the caste details (SC/ST/OBC (Non-Creamy)/EWS) as applicable with due care as no changes are allowed after submission of application. In the past, few candidates declaring the caste wrongly in the application form requested Indian Coast Guard to permit them to appear in the written examination as general candidate. This is not permitted on the ground of wrong declaration by the candidates in the application form and leads to cancellation of the candidature at any stage of the recruitment process and even after induction in the service.
- (w) Candidates are strongly advised to apply well in time without waiting for the last date for the submission of online application form.
- (x) Failure to report on the date and time as mentioned on the E-admit card for Stage-I, II & III will lead to cancellation of candidature.
- (y) Indian Coast Guard takes impersonation very seriously during the recruitment process. FIR/criminal proceedings will be initiated against both the applicant and the proxy candidate.
- (z) No candidate should misbehave in any manner or create disorderly scene in examination premises. Candidate misbehaving in any manner will be debarred from appearing in the current and future examination of ICG. The decision of the Indian Coast Guard as to the eligibility or otherwise of a candidate for admission to the online examination (Stage-I), PFT/reassessment test/initial medical (Stage-II), Document verification/Final medical at INS Chilka (Stage-III), verification of original documents (Stage-IV) shall be final and binding on the candidate. Candidates whose candidature was cancelled on account of malpractice/misbehaviour in CGEPT 01/2023 and previous batches are ineligible to apply.**

(aa) Indian Coast Guard does not assume any responsibility for the candidates not being able to submit their applications within the last date or on account of any other reason beyond the control of Indian Coast Guard.

(ab) The possibility for occurrence of some problems in the administration/technicalities/logistics of the examinations cannot be ruled out completely, which may impact examination and/ or result from being generated. In that event, every effort will be made to rectify such problem, which may include movement of candidates, delay in examination. Conduct of a re-examination is at the absolute discretion of Indian Coast Guard/ examination conducting body. Candidates will not have any claim for re-examination. Candidates not willing to move or not willing to participate in the delayed process of examination shall be summarily rejected from the process.

(ac) Please note that corrigendum, if any, issued on the above advertisement, will be published only on the website <https://joinindiancoastguard.cdac.in/cgept/> and candidates are to regularly visit the website for any corrigendum. Indian Coast Guard shall not be accountable if the candidate fails to see the corrigendum issued on the website and does not act accordingly or does not comply with the necessary corrigendum.

(ad) No criminal case or police investigation after lodging of FIR should be pending against the candidate in any court of law at the time of application as well as during various stages of examination/selection procedure up to Stage-IV/joining the training academy. Any candidate included by a criminal court of competent jurisdiction for any offence is ineligible to apply for any post of the Indian Coast Guard and during the recruitment process if found the candidature will be cancelled/debarred for appearing in further recruitment process and from training academy.

(ae) Candidates are to check the FAQs on the website <https://joinindiancoastguard.cdac.in/cgept/faq.html> and comply during submission of online application and at various stages of the examination.

(af) The candidate must remember his mobile number and e-mail id entered by him during filling of the online application as the correspondence with the candidate will be through E-mail ID or ICG website <https://joinindiancoastguard.cdac.in/cgept/> only. Post submitting the application, the candidate will see the e-mail id and mobile number only in encrypted form.

(ag) Uploading of documents/additional documents is restricted upto downloading of E-admit card for Stage-II. No documents can be uploaded by the candidate after downloading Stage-II E-admit card. Failure of uploading of documents within the time promulgated by ICG will lead to the cancellation of the candidature of candidate.

(ah) Candidates whose caste certificate {SC/ST/OBC(Non-creamy layer)/EWS} is expiring before Stage-II and Stage-III should bring the renewed/Fresh certificate alongwith old certificate at the time of appearing for Stage-II and Stage-III and failure to bring the old and renewed/fresh certificate will lead to the cancellation of the candidature.

(aj) Candidates will be debarred from the current as well as future examination conducted by ICG in case they fraudulently claim SC/ST/OBC(Non-creamy)/EWS status or avail any other non bonafide benefit.

(ak) The document verification is carried out at multiple stages of recruitment process even after Stage-II. However, any lacunas detected at later stage of scrutiny of documents at Coast Guard Headquarters, the candidate will be intimated about the lacuna/mismatch in the document and will be asked to submit the correct document by email/login dashboard of the individual. The candidates are directed to check their e-mails and login dashboard regularly on daily basis. If the candidate fails to check the updates posted by ICG on login dashboard/E-mail, no communication will be held separately and the candidate will be responsible for the same.

(al) Candidates are to mandatorily see the common reasons for rejection during Document Verification on ICG website prior filling of the online application <https://joinindiancoastguard.cdac.in/cgept/reasonForRejection.html> In case if the

documents fall within the parameters of "common reasons for rejection during document verification" then they are directed not to apply in response to this advertisement.

(am) Candidates are directed in their own interest to submit online applications much before the closing date and not to wait till the last to avoid the possibility of disconnection/inability or failure to login to the ICG website on account of heavy load on the website during nearing/ closing days.

(an) The candidates are directed not to lose the original documents due to either theft or negligence as uploaded in the online application. Failure to present the original documents as uploaded in the application even on account of theft or negligence as claimed by the candidate will lead to cancellation of the candidature. No request in this regard will be entertained even if the candidate produces FIR and/or affidavit with photocopies in respect of the said theft of his documents.

(ap) The date of birth and gender will not be allowed to be changed at any subsequent stage even after induction under any circumstances whatsoever and your candidature/appointment will be cancelled at any stage wherever any wrong information is detected.

14. **Travel Expenses.** SC/ST candidates, who are not employed by the Central/State Government, will be reimbursed ordinary IInd class fare by train/ Govt. bus/steamer charges as per central government regulations by the shortest route if the home station is beyond 30 kms from the place of testing (Stage I) on production of original tickets. SC/ST candidates are to download the travel form from ICG website and submit to Indian Coast Guard.

15. **Pay, Perks and Others Benefits.**

(a) **Navik (General Duty).** Basic pay of Rs. 21700/- (Pay Level-3) plus Dearness Allowance and other allowances based on nature of duty/place of posting as per the prevailing regulations.

(b) **Navik(Domestic Branch).** Basic Pay Scale for Navik (DB) is 21700/- (Pay Level-3) plus Dearness Allowance and other allowances based on nature of duty/place of posting as per the prevailing regulation.

16. **Promotion and Perquisites.**

(a) Promotion prospects exist upto the rank of **PradhanAdhikari** with existing of pay scale Rs. 47600/- (Pay Level 8) with Dearness Allowance. Promotion to the Officer cadre is subject to suitability and performance while in service as per regulations laid down on the subject.

(b) **Other Benefits.**

(i) Free ration and clothing as per the existing rules. Free medical treatment for self and family including dependent parents.

(ii) Government accommodation for self & family on nominal license fee or HRA as approved by Government.

(iii) 45 days Earned leave and 08 days Casual leave every year with Leave Travel Concession (LTC) for self, family and dependent parents as per Government rules.

(iv) Contributory Pension Scheme (CPS) and Gratuity on retirement.

(v) Canteen facilities (CSD) and other loan facilities.

(iv) ECHS medical facilities after retirement.

(c) **Insurance Cover.** Insurance cover (on contribution) of Rs. 50 lakhs for Enrolled Personnel is applicable.

Note:- Pay, perks, promotion, insurance cover and other benefits are subject to change as per Government Orders.

17. The brief description about the nature of jobs of all branches can be accessed from the below mentioned link:-

(a) Navik (GD) – The job profile of Navik (GD) can be accessed from the link <https://joinindiancoastguard.cdac.in/cgept/joinnavikgd.html>

(b) Navik (DB) – The job profile of Navik (DB) can be accessed from the link <https://joinindiancoastguard.cdac.in/cgept/joinnavikdb.html>

Candidates to see Coast Guard Recruitment Website <https://joinindiancoastguard.cdac.in/cgept/> for Hindi version of the advertisement and complete update. This is an indicative advertisement only. Only the English advertisement will be referred in any court of law and not the Hindi version. English version prevails over Hindi advertisement at all times.

CAUTION: SELECTION IN INDIAN COAST GUARD IS FAIR AND ON MERIT BASIS. CANDIDATE SHOULD NOT FALL PREY TO UNSCRUPULOUS PERSONS POSING AS RECRUITMENT AGENTS. FOR COMPLAINT AGAINST SUCH PERSONS, CANDIDATE MUST APPROACH THE DIRECTOR (RECRUITMENT) COAST GUARD HEADQUARTERS, RECRUITMENT CENTER, NOIDA ON TELEPHONE – 0120-2975817.

DISCLAIMER

The terms and conditions given in the advertisement are guidelines only and orders issued by the Government as amended from time to time will apply during the recruitment process.



Scan this QR code
to apply online

CBC-10119/11/0011/2223

www.odishajobsambad.com